

AVIVAR MUSIC LEARNING CENTER

2020-21 Policy for Private Lessons

1. A half-hour or full hour private lesson will be held at the same time and day, each week. Lessons are by appointment only. You may lose your day/time lesson with two absences.
2. **Tuition is due at the first class or week of each month, in advance.** The total amount for the upcoming month will be based on the total number of weeks for that month and not only on the lessons you took.
3. There is an annual registration fee due in September.
4. There is no book, class and/or registration fee refund.
5. If you need online piano classes, a fee of \$6.50 by class will be added to your payment.
6. Due to full schedules and time constraints, **we do not offer makeup lessons and/or class credit.** Please, do not insist.
7. **Important.... No last minute/day call class cancelation.** If you decide to stop your lessons, we request a 30 days' notice, and class(es) left payment.
8. **Lessons may be canceled due to poor weather conditions.** If the class is canceled and/or student absence, **there is no class credit.** Local school closings and/or delayed openings do not automatically affect the Avivar Music Learning Center schedule.
9. It is the student's responsibility to arrive at class on time with your books and instrument. Students who are late cannot be guaranteed their full lesson time. Teachers will wait 10 minutes for a student who is not on time. Also, the class may terminate earlier due to lack of practice.
10. In the event of absence by your teacher, he/she will discuss with you the best option.
11. The Avivar M.L.C. does not follow the same holiday schedule as the local schools. Lessons **will not** be held on the following days: January (New Year's Day), July (Independence Day), November (Thanksgiving Day), and December (Christmas Day). For May (Memorial Day), September (Labor Day), and October (Columbus Day), the teacher will let you know about the classes.

Any question, please, feel free to discuss with your teacher.

THANK YOU!!!

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